

# East Elementary

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## Meeting Minutes

**Meeting Date:** 08/26/2020 - 2:30pm

**Title:** School Improvement Team #1

**Location:** Virtual

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### I. Attendance

#### **Team Members:**

Felecia Bailey, Shameka Byers, Jennifer Deese, Melissa Fox, Carolyn Frye, Michelle Goode, Matt Lasher, Samantha Pierre, Adriana Robin, Rachel Wallon, Katherine Worthington

#### **Guests:**

### II. Celebrate recent successes

- Ms. Frye has been able to pull and assess most students for testing this week. She is enjoying safely seeing students face-to-face in her room, using the dividers she made
- We have made face-to-face contact with every single student who is registered at East Elementary
- Teachers and staff are working together and providing instruction.
- Staff is committed to students and our school

### III. Review and respond to coaching comments

- Next SIT meeting will occur on September 23 with newly voted upon team members
- Team will receive nomination forms tomorrow to appoint new SIT members for the 2020-2021 school year

### IV. Approval of last meeting's minutes

- Team reviewed agenda from 5/29/20 SIT meeting
- First motion to approve - Carolyn Frye
- Second motion to approve - Jennifer Deese

### V. Old Business

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### VI. Indicators to Assess-Create-Monitor

*Indicators Assessed*

*Objectives Planned For*

*Monitor (updates made)*

### VII. Other Business

#### **Action Taken:**

- Team reviewed previous EES School Vision
- First motion to approve the EES School Vision : Katie Worthington

- Second motion to approve the EES School Vision : Shameka Byers
  
- Team reviewed EES Values
- Made a change to indicate that staff will arrive on-time to engage students, whether in an on-site or off-site environment
- First motion to approve the EES School Values: Katie Worthington
- Second motion to approve the EES School Values: Felecia Bailey
  
- Team revised ESS Mission Statement
- First motion to approve the EES Mission Statement: Katie Worthington
- Second motion to approve the EES Mission Statement: Jennifer Deese
  
- Team discussed how best to publicize the Mission and Vision Statements
- Ideas: Paint on a wall in the school, post in the front entrance area
- Idea: Reach out to current high school students to share in hall mural
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- Town Hall meetings to occur first Thursday of each month at 6:00 PM (virtually to start until we move into Plan A due to Covid-19)
- Concern regarding how to respond to families where students are completing work, but not attending remote/virtual classes. Team agreed that remote attendance is important. Consider providing steps in Canvas where prerequisites are necessary before an assignment can be completed.

#### **VIII. Next Meeting**

Date: 09/23/2020

Time: 2:30am

Title: SIT Meeting

Location: Media Center or Virtual

#### **IX. Adjourn**

3:15pm